# Clipboard New Class Checklist

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| **Semester/Year:** |  |

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|  | **Interviews** |  | **Supplies** |
|  | **Workbooks** |  |  Plates - Divided and Small |
|  | **Facilitators Lined Up** |  |  Cups – Large and Small |
|  | **Church Scheduled to be open** |  |  Lids and Straws |
|  | **Food Schedule** |  |  Napkins |
|  | **Get # of kids to Childcare** |  |  Forks, Knives, and Spoons |
|  | **Binders/Pens/Paper** |  |  Clamshells |
|  | **Class Schedule/Welcome Letter** |  | Food Team T-Shirts |
|  | **Dental/Vision Form** |  | Lysol Wipes |
|  | **Photo Release Form** |  |  |
|  | **Childcare Form** |  |  |
|  | **Sign In Sheets** |  |  |
|  | **Name Tents** |  |  |
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