

Principal Tools: Process 1 – Gridding Student Data

| SCHEDULE | ASK | OBSERVE | STAFF MEETING ACTIVITIES |
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| <p>1. Individual conferences with teachers-10 minutes to review data grid. Use the questions (“ASK”) to guide the conference. If individual conferences aren’t possible, meet with grade levels or departments. Classroom walk-through to look for problem solving process in math or non-fiction reading. (see examples included in Staff Meeting Ideas, ppt slides 7-10)</p> <p>2. Collect data grids and schedule work session with leadership team to compile all results to create schoolwide profile in relation to AYP (see example of ppt slide 3—determine status of each subgroup based on current results and AYP target)</p> | <ol style="list-style-type: none"> 1. How close are your students to meeting AYP? 2. Who are those students that didn’t meet the standard/score proficient? 3. How far are they away from meeting standard? 4. Which subgroup(s) do you have the most concerns about? 5. How are you going to assess students who have no data? 6. How many students do you have at the advanced/commended level? 7. How close are you to the goal of 30% at advanced/commended level (Texas only indicator)? 8. Based on current results, are you going to meet the next AYP target (percentage jump your state requires)? 9. How do you plan to monitor student progress? 10. What assessments will you use? | <ol style="list-style-type: none"> 1. Walk-through to look for problem solving process in math or non-fiction reading strategy. (Use checklist provided by consultant for walk-through. See also examples in Staff Meeting Ideas.) 2. When observing classroom practice: <ol style="list-style-type: none"> a. Look for evidence of student work that shows the strategies being implemented (more than just posters on the wall) b. Interview students about use of the strategy c. Classroom observations | <p>Principal reviews the reading and math plan and label.</p> <p>Walk-through observation checklist is also explained (see examples included in Staff Meeting Ideas, ppt slides 7-10).</p> <p>Timeline for implementation is decided.</p> |